

RESOLUTION NO. 2020-174

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE
ADOPTING A SHORT-TERM RENTAL LICENSE FEE**

WHEREAS, the City Council has adopted Ordinance No. 13-2020 regulating the short-term rental of residential properties, which includes a special business license process, and which authorizes the establishment of short-term rental license fee; and

WHEREAS, the intake, processing, issuance, and monitoring of short-term rental licenses requires staff time and resources that should be borne by the short-term rental license applicant; and

WHEREAS, staff has determined the reasonable cost of processing and issuing a short-term rental license or license renewal does not exceed \$569, as illustrated in Exhibit A to this resolution, attached hereto and incorporated herein by reference.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Elk Grove hereby establishes a fee of \$569.00 (Five Hundred Sixty-Nine and no/100^{ths} Dollars) to be collected by the Finance Department for the intake, processing, issuance, and monitoring of each short-term rental license application or renewal application, which fee shall be payable at the time of application for a new short-term rental license or the renewal of a short-term rental license.

AND BE IT FURTHER RESOLVED, that the fee adopted by this resolution shall become effective 60 days from the date of adoption of this resolution.

PASSED AND ADOPTED by the City Council of the City of Elk Grove this 22nd day of July 2020



STEVE LY, MAYOR of the
CITY OF ELK GROVE

ATTEST:



JASON LINDGREN, CITY CLERK

APPROVED AS TO FORM:



JONATHAN P. HOBBS,
CITY ATTORNEY

EXHIBIT A
Short-Term Rental License Fee

Staff	Fully-Burdened Rate	Processing time per license app	Initial set up of TOT return	Sub Total	Cost Allocation %	Total	Internet Monitoring (Host Compliance)	Grand Total
Omie Hartman	\$ 41.18	0.5	0.5	\$ 41.18	27%	\$ 52.30		
Taylor Prost	\$ 41.18	0.5	0.5	\$ 41.18	27%	\$ 52.30		
Shane Diller	\$ 104.38	0.5	-	\$ 52.19	24%	\$ 64.72		
				\$ 134.55		\$ 169.31	\$ 400.00	\$ 569.31

*Processing time includes intake of application (online or over the counter), forwarding to Shane for approval, entering data into TRAKiT, printing license, and distribution (via mail or over the counter).

**Initial set up of a TOT remitter includes preparing the tax return forms, mailing out to remitter, and adding property to tracking spreadsheet.

*** Internet monitoring includes three year license fee of \$60,000 divided by the number of Short Term Rentals.

CERTIFICATION
ELK GROVE CITY COUNCIL RESOLUTION NO. 2020-174

STATE OF CALIFORNIA)
COUNTY OF SACRAMENTO) **ss**
CITY OF ELK GROVE)

I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on July 22, 2020 by the following vote:

AYES: COUNCILMEMBERS: *Ly, Detrick, Hume, Nguyen, Suen*

NOES: COUNCILMEMBERS: *None*

ABSTAIN: COUNCILMEMBERS: *None*

ABSENT: COUNCILMEMBERS: *None*



Jason Lindgren, City Clerk
City of Elk Grove, California